

## 2024 ASHE SCHOOL OF MUSIC POLICIES

**What to Expect:** Your student will receive engaging, creative lessons with a tailored curriculum that provides solid technique skills and complete musical training.

- Students are taught all aspects of musicianship: rhythmic sensibility, body balance, hand position, finger strength, reading skills, performing skills, aural/pitch development, and kinesthetic awareness.
- They receive weekly lesson notes via email that include a Daily Practice Guide - this is specific to their musical progress and includes technical studies, repertoire, creative practice, and weekly goals for them to work toward.

**Tuition:** Yearly tuition is divided into 12 equal monthly payments.

- Tuition secures your studio membership and gives you access to 44 scheduled private lessons, one monthly group class, instrument specific workshops, four recitals, and various other performance opportunities during the year. Sibling lessons are discounted 10%.
- Invoices are sent on the first day of the month via email; payment is made online by credit card (autopay available). Payment is due within 5 days of the invoice date; a late fee of \$10 will be added to any invoice paid on or after the 8<sup>th</sup> of the month.
- There is an annual registration fee per student, which covers music books and other materials (this fee is on a rolling basis dependent upon which month you enrolled).

**Missed Lessons:** Studio membership means the student commits to a lesson time that is exclusively reserved for them and it's expected they will attend all scheduled lessons. However, sometimes events or illness arise and lessons are missed.

- Before you cancel, consider having the lesson virtually - text 984-600-5256 for the zoom link at least 30 minutes prior to your scheduled lesson time.
- You may cancel lessons up to four (4) hours before the scheduled lesson time to receive a video makeup lesson. Log onto your account, select the lesson date from the calendar, and follow link to cancel. If a lesson is missed without giving notice by the required time or student is a no show/no notice, the student accepts the missed lesson as a loss of instruction time.
- Video makeup lessons are sent so the student can continue progress on missed lesson weeks. These include valuable instruction such as music listening & guided worksheets, ear training, theory, music history, or the instructor demonstrating scales and repertoire – all of these build

upon what students are learning and are an important part of the studio philosophy of creating well rounded musicians.

- In-person makeup lessons will be at the discretion of the administration, are not guaranteed, and should not be expected.
- Persistent absences or cancellations will lead to a termination of lessons and dismissal from the studio, without refund.
- Should the teacher need to cancel, administration will secure a substitute instructor for the lessons. If a sub cannot be found in time, lessons will be made up in-person and moved to another day/time that mutually suits both student and teacher.

**Inclement Weather:** Lessons are held year round according to the calendar. If you do not feel comfortable attending in-person, the lesson will be held virtually.

**Drop off/Pick up:** Parents may drop off their students or park and come inside to our waiting area while students are in lessons.

**Withdrawal from the Studio:** Students may depart at any time; a break of one month or more will be considered a withdrawal.

- No refunds are given for students who leave mid-month.
- Students who re-enroll at a later time are not guaranteed their previous lesson time/day and will be charged the registration fee upon re-enrollment.

**I understand and accept these policies,**

**Sign:**

**Date:**

**Student(s) Name(s):**